

Niobrara County Assessor's Office is hiring!

Starting pay \$16.96/HR - Full-time employment

The Niobrara County Assessor's office seeks to hire a Deputy Clerk to assist the Assessor in multiple tasks. Including but not limited to; property reviews, researching records, data entry, GIS mapping. This individual should be professional, possess strong communication, planning, organizational, clerical and data entry skills.

Requires a high school diploma or equivalent, clerical and computer literacy, current valid drivers license. Employment is "at will". The County offers health insurance, retirement in the form of deferred compensation plan, vacation, sick leave and paid holidays, as set forth in the Niobrara County Employee Handbook.

For a full description of the position and to apply, please stop by the Niobrara County Courthouse or call 307-334-3201 to have a packet emailed to you. Position open until filled.